

**AGENDA
BOARD OF SELECTMEN
MONDAY, NOVEMBER 28, 2016**

6:30 p.m. – Convene Meeting in Open Session – Waquoit Meeting Room – Mashpee Town Hall

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

- Approval of the following: Monday, November 14, 2016 Regular and Executive Session

APPOINTMENTS & HEARINGS

- 6:30 – Public Comment
- 6:35 – Review and approval of various applications:
 - Christmas Parade on December 10, 2016, *Mashpee Chamber of Commerce*
 - Reebok Ragnar Cape Cod Relay on May 12-13, 2017, *Ragnar Events, LLC*
- 6:45 – Public Hearing: Tax Rate Reclassification, *Town Assessor*
- 6:50 – Discussion of Quashnet Window Project, *Joint Meeting with School Committee*

COMMUNICATIONS & CORRESPONDENCE

- 1) Memo regarding National Pollutant Discharge Elimination System (NPDES) MS4 Permitting Assistance, *DPW Director*
- 2) Notice of Liquor License Suspension at Asia Palace, *Alcoholic Beverages Control Commission*
- 3) The New Public Records Law, Technical Requirements and Practical Implications, *KP Law, P.C. Government Information and Access Group*

OLD BUSINESS

- 1) Review and adoption of Ambulance Billing Policy 053

NEW BUSINESS

- 1) Review and adoption of Investment Policy 067
- 2) Acceptance of resignation from the Planning & Construction Committee, *Irving Goldberg*
- 3) Discussion of attendants at Town boat ramps
- 4) Proposed closing of Town Hall on Friday, December 16, 2016

ADDITIONAL TOPICS

(This space is reserved for topics that the Chairman did not reasonably anticipate would be discussed)

LIAISON REPORTS

EXECUTIVE SESSION

Board of Selectmen
Minutes
November 28, 2016

Present: Selectman Gottlieb, Selectman O'Hara, Selectman Cotton, Selectman Sherman
Town Manager Rodney C. Collins
Assistant Town Manager Wayne E. Taylor

Absent: Selectman Cahalane

Meeting Called to Order by Chairman Gottlieb at 6:30 p.m.
Mashpee Town Hall, Waquoit Meeting Room

MINUTES

Monday, November 14, 2016 Regular and Executive Session:

Motion made by Selectman Sherman to approve the Regular & Executive Session minutes of Monday, November 14, 2016 as presented.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Selectman Cotton, yes

APPOINTMENTS & HEARINGS

Public Comment: None at this time.

Review and approval of various applications:

Christmas Parade on December 10, 2016, Mashpee Chamber of Commerce:

In the absence of Mary Lou Palumbo, Thomas O'Neill was in attendance to request the Board approve a Special Events Application for the 11th Annual Holiday Parade planned to be held on Saturday, December 10, 2016 beginning at 5:30 p.m. The event is scheduled to commence in Mashpee Commons at the Library and continue to South Cape Village. Mr. O'Neill indicated the parade is planned to be bigger and better than ever. New floats are welcome to participate in the parade until December 7th. This is a special evening event that draws a number of people to the Town of Mashpee.

Rodney C. Collins, Town Manager publicly expressed appreciation to the DPW, the Mashpee Pops Committee, and the display sponsors and to Richard Halpern for the use of his bucket truck to assist in the installation of the holiday lights at the Mashpee Rotary. The lighting display looks impressive and this is great event for the Mashpee business community.

Board of Selectmen
Minutes
November 28, 2016

Review and approval of various applications:

Christmas Parade on December 10, 2016, Mashpee Chamber of Commerce:

Motion made by Selectman Sherman to approve the Special Events Application of the Mashpee Chamber of Commerce for the 11th Annual Holiday Parade scheduled to be held on December 10, 2016 as referenced.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	Selectman Cotton, yes
Selectman Sherman, yes	Opposed, none	

Reebok Ragnar Cape Cod Relay on May 12-13, 2017, Ragnar Events, LLC:

An additional Special Events Application was before the Board for the Annual Reebok Ragnar Cape Cod Relay scheduled to be held on May 12-13, 2017. This is an overnight running relay event. Teams of up to twelve runners take turns running from Hull to the West Dennis Beach starting on Friday, May 12, 2017 and ending on Saturday, May 13, 2017.

The staff of Ragnar will be in Mashpee at 3:00 p.m. on Saturday with the first runners arriving around 5:30 p.m. on May 12, 2017. The last runner would leave Mashpee at approximately 4:00 a.m. The staff intends to clean up thereafter.

It was noted the organizers of the event reside in Hopkinton, MA. Due to the distance the Board of Selectmen indicated that it is not necessary for the project promoters to meet with the Selectmen to further discuss this annual request. All relevant requirements have been met with a few conditions imposed by the DPW for restroom facilities, parking and lighting. The Inspections Office has approved the application pending a Sign Permit Application, and the Fire Department has approved the request pending a receipt of a route map.

Selectman Cotton participates in the annual relay. However, there is no deemed conflict of interest regarding his support in the Ragnar Relay Series. It is anticipated that 525 teams will participate in the race.

Motion made by Selectman Sherman to approve the Special Events Application for the Annual Reebok Ragnar Cape Cod Relay as presented.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes	Selectman O'Hara, yes	Selectman Cotton, yes
Selectman Sherman, yes	Opposed, none	

Board of Selectmen
Minutes
November 28, 2016

APPOINTMENTS & HEARINGS

Public Hearing: Tax Rate Reclassification, Town Assessor:

The Board of Selectmen opened the Public Hearing on whether the Town of Mashpee should implement the Classification Act. At the hearing the Board will hear testimony as to what will be the fiscal year 2017 residential factor which will determine the share of taxes each classification of property will pay, what will be the open space factor, and whether there will be a residential exemption and/or a small business exemption. The Hearing notice was read aloud into the record in accordance with posting procedures. Jason Streebel, Director of Assessing was in attendance to facilitate the Public Hearing.

Mr. Streebel indicated the total valuation; \$4.96 billion in the Town of Mashpee has increased by approximately 4% over last year. Over \$81 million has been assessed in new growth which will bring forth \$738,000 in tax revenue on new growth only. All proposed values and new growth figures have been approved by the Department of Revenue for fiscal year 2017.

The tax rate will remain the same as last year; \$9.08 per \$1,000 valuation. At their meeting of October 27, 2016, the Board of Assessors voted to recommend that a single tax rate be adopted with no residential exemption and no small business exemption.

Mr. Streebel indicated if the tax rate were split, it would create a larger burden with the small commercial population. Generally, towns do not split the tax rate if there is less than 10% commercial, and it is not likely the Town of Mashpee would have over 10% commercial in the next ten years. It was noted that personal property tax; 1.2% is no longer a part of the commercial tax rate. If the burden were shifted between the categories of properties, the larger share of the burden would be placed on the commercial, industrial and personal property tax payers. A residential factor of "1" results in the taxation of all property at the same rate. Utilizing 2.5% in overall calculations this year, the excess levy capacity is \$753,000.

Discussion followed with regards to setting aside excess funds into a revenue reserve to offset debt implications projected in fiscal year 2022. It was agreed the Financial Team would be consulted regarding the unmet capital burden, and specifics required to reserve any remaining funds that would be earmarked for particular projects only and not general budget operating costs. Due diligence would be brought forth a review and analysis to secure obtainable funding for future expenditures.

Motion made by Selectman Sherman to move that the Town of Mashpee adopt a tax rate Factor of "1" for all classes of property with no discount for Open Space, no Residential Exemption and no Small Commercial Exemption.

Motion seconded by Selectman Cotton.

VOTE: 3-1. Motion carries.

Roll Call Vote:

Selectman Gottlieb, no
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, (1)

Selectman Cotton, yes

Board of Selectmen
Minutes
November 28, 2016

APPOINTMENTS & HEARINGS

Discussion of Quashnet Window Project, Joint Meeting with School Committee:

Don Myers, Chair of the Mashpee School Committee Called the Joint Meeting with the Board of Selectmen to Order at 7:08 p.m.

School Committee members in attendance include Don Myers, George Schmidt, Chris Santos and Scott McGee. For discussion purposes Patricia LaBoef the interim School Superintendent and Quashnet School Principal Mary Kate O'Brien were also present.

Catherine Laurent, Director of Public Works introduced the Owner's Project Manager (OPM) Siva Sivalogan a registered engineer of exPERTcon, Inc. assigned by MSBA and Anson Courtright the registered architect for the school project. Gene Raymond of Raymond Design Associates, Inc. (RDA) was also present with Jeff Yost to review the specifics of the design and project proposal. RDA was selected by MSBA and hired by the Town of Mashpee to complete the schematic design.

The Town of Mashpee is presently in the application process for the replacement of the Quashnet School window and door project in the MSBA Accelerated Repair Program. In the Statement of Interest (SOI) process the Town is required to prepare a schematic design, feasibility report and cost estimates. Funding in the amount of \$92,000 was authorized by the Town to employ an OPM and an architect as well as to conduct site testing, a requirement for the project.

Infrared scanning was conducted and it has been determined there is water leakage through the EFIS. The EFIS finish has failed and mesh is exposed. There is no water barrier or drainage layer present. The seal integrity of the windows has failed. There are no screens. This condition poses a safety hazard. A total of eight infrared scans were conducted on the roof and there is evidence of abnormalities, wet insulation and varying degrees of moisture. As a result of site conditions it is highly recommended the EFIS soffit and roof be replaced.

It was noted the window and door replacement schematic design and feasibility report has not been submitted to MSBA and with approval it is possible to collectively combine the projects. The replacement of the Quashnet School 135,000 sq. ft. roof is contained in the Capital Improvement Program (CIP) for potential funding in 2019. There has been no action by the CIP to fund this project. Most of the roofing was replaced in 1989, and with the construction of a small addition an additional roof was added in 1992.

It is recommended the EFIS be replaced at the start of the window project. The stucco has failed, and there are holes in the system. Insulation is currently 1" thick and would be replaced with 3" material. Re-construction of the EFIS would configure drainage to filter water away from the building. It was disclosed that it is necessary to replace the soffits to avoid a major structural and costly exercise to redesign as the existing steel structural truss is attached to the soffit. Although a soffit is considered cosmetic, it buffers certain weather conditions.

Board of Selectmen
Minutes
November 28, 2016

APPOINTMENTS & HEARINGS

Discussion of Quashnet Window Project, Joint Meeting with School Committee: (continued)

Discussion followed with regards to the windows proposed to be constructed of aluminum material. As a result of the soffit condition blocking is proposed to alleviate moisture from entering the window frames. This alteration would reduce the proportion of the windows by approximately 1". Some of the lower windows would also be replaced with an insulated panel. With regards to velocity zones, it was disclosed the project would be required to adhere to the 9th Edition of the Massachusetts Building Code. The building is a Risk Category III and the wind speed is expected to exceed 140 mph. Impact glass is therefore required to 150 mph.

As the matter of the roof was debated, it was disclosed that typically a patch would realize a one year warranty while a new roof membrane would include a 30 year manufacturer's warranty. Windows have an estimated life of 40 years, with warranties for 20 plus years on finish. Maintenance on the windows would be minimal. It was noted there is water infiltration into the building which may further deteriorate the building causing more leaks and mold conditions.

It was agreed that efficiencies are gained by combining the projects. The proposal should be presented in one design package to MSBA. It was noted that MSBA is aware of the quandary the Town of Mashpee is facing. However, there are no recommendations or indications this approach would be favored by MSBA, but there are reimbursement savings to realize. It was recommended the project proponents complete the schematic design and feasibility study related to the window and door replacement project and obtain two independent documents regarding costs associated to the EFIS and roof replacement projects.

A project timeline was developed. Currently, RDA is approaching the 60% design phase. On December 14, 2016 a presentation of the window and door replacement project including cost estimates for the EFIS is scheduled with the Quashnet School Building Committee. With approval, the project would be submitted to the MSBA thereafter for funding consideration. A decision should be reached with the MSBA by February 15, 2017. The Town of Mashpee would then vote the capital costs at the May 2017 Town Meeting.

If the roof is included in the project scope, the submission would go back to the MSBA in March 2017. It was restated that permission is required from MSBA to combine the roof project with the window and door replacement project. This is the preferred approach by the Town, and if the MSBA is receptive the joint project would move forward.

Without a decision from MSBA the Town may be required to submit a new Statement of Interest (SOI) for the roof project. There is risk to the Town in completing design development and construction documents and it may be the decision of the MSBA to require the Town to submit the roof as a separate project. The timeline for the roof project if it is deferred is then November 2017 for MSBA approval.

Board of Selectmen
Minutes
November 28, 2016

APPOINTMENTS & HEARINGS

Discussion of Quashnet Window Project, Joint Meeting with School Committee: (continued)

School Committee member George Schmidt indicated if the Town does not move forward with the window and door replacement project, there is chance the MSBA would reject the application. There is also risk as the roof project may be deferred to another funding round.

Catherine Laurent, Director of Public Works affirmed the need to complete the roof project in conjunction with the window project. Ms. Laurent recommended the Town take the time to obtain a proposal to investigate the conditions of the roof and then move forward. If the schematic design were deferred to March, it would not impact the installation schedule.

Selectman Gottlieb further suggested the Board of Selectmen and School Committee meet with representatives from MSBA to discuss the need for the expansion of the school project, and then proceed realizing the scope of the partnership with MSBA.

Rodney C. Collins, Town Manager indicated that without a Special Town Meeting, the Town of Mashpee does not have the available funds to conduct a feasibility study for the Quashnet School roof. In October, the Town requested an emergency reserve fund transfer from the Finance Committee to fund \$17,500 the remainder of the \$92,000 appropriation for additional costs associated to the schematic design of the Quashnet School window and door replacement project.

School Committee Chairman Don Myers stated that at the end of last fiscal year, the School Committee turned back funding to be earmarked for this project. Town Manager Collins indicated the monies are certified as free cash to be used for the project which at the time was \$1.3 million to \$1.7 million, but the Town is unable to access the funds without Town Meeting authorization.

It is the consensus of the Board of Selectmen and School Committee to broaden the project scope and to delay the December submittal to MSBA, determine how the town would pay for this project, and to meet jointly with MSBA.

Scott McGee a member of the School Committee noted that Medicaid funds are returned yearly to the Town. Mr. McGee asked if this money could be used for this project. In response, Rodney C. Collins Town Manager indicated that any turn backs are certified as free cash and would require Town Meeting authorization to expend the funds. Mr. McGee stated that he is in agreement with the recommendation of the DPW Director to hold back and to submit one application to MSBA.

School Committee member Chris Santos was in agreement with Ms. Laurent's recommendation as well. Mr. Santos noted the Quashnet School has had problems with the HVAC, and it is extremely important to review the conditions of the roof and to find out where the money for this project is going to come from.

Board of Selectmen
Minutes
November 28, 2016

Discussion of Quashnet Window Project, Joint Meeting with School Committee: (continued)

Mr. Myers indicated the School Committee has made a solid commitment to the Mashpee schools and to the community to bring forth top rated schools to support the educational process for the next 40 years. This is an approach which may cost more, but there is the option to obtain reimbursement from the state. It is clearly an issue that is important and needs to be addressed. Mr. Myers stated he is hopeful this is not the tip of the iceberg. Somewhere, somehow the Town needs to move forward with a single proposal for the windows, doors, soffits and roof. Town Manager Collins indicated he was assured this is a building worth investigating.

Next Monday at the Board of Selectmen Meeting, the Board of Selectmen will continue to discuss this matter. It would be helpful to get an estimate of cost assumptions to assist in their review. In considering enrollment projections, building operations and staffing at the three school buildings, the question was asked if the School Committee has given thought with respect to downsizing and consolidating to better serve the needs of the community.

In response Mr. Myers agreed that enrollments have been declining as with other schools. The official enrollment in Mashpee for October was higher and in Mr. Myers opinion, the Town has reached a stabilization point. The K.C. Coombs School is at maximum capacity and accommodates a free preschool program. This is an investment in the education plateau for the foreseeable future. At the Quashnet School, one room is used for utilities and there are locker rooms in need of repair. The Town has not invested in the Quashnet School for a number of years. As for the high school, the building is being fully utilized. To further expand on the technical school offerings requires additional funding and space. Mr. Myers indicated there are lots of opportunities to expand and to enhance what the School Department is currently doing to make Mashpee a destination school. Mr. Myers added that Mashpee is now back to being a level 2 school and will possibly achieve level 1 status in the future.

The Board of Selectmen has been conducting due diligence in reviewing other Town Departments and areas to reduce costs. To continue this practice, the Selectmen requested to obtain comment from the School Committee with respect to long term projections and demographics. When the Town is required to go before the voters to ask for a debt exclusion, the Board of Selectmen are obligated to explain why, and to fully inform the voters of the need. The question was asked as to why the School Department is investing in old buildings and has chosen not to consolidate.

Chris Santos responded by stating this matter is out of the purview of the School Committee and it is on the Board of Selectmen to bring people to Mashpee. Long term relies on what is the Town of Mashpee is doing. The Board requested the School Committee consider the trends, and how they perceive this issue is evolving to further educate the Board of Selectmen on this matter. In closing interim Superintendent Patricia LaBoef indicated there are more opportunities, there is more competition and more charter schools to choose from. With respect to consolidation, each school in Mashpee is not enough to fit into another school. Ms. LaBoef stated the answer is to become outstanding so those who are choosing options come to Mashpee.

Board of Selectmen
Minutes
November 28, 2016

COMMUNICATIONS & CORRESPONDENCE

Memo regarding National Pollutant Discharge Elimination System (NPDES) MS4 Permitting Assistance, DPW Director:

Correspondence was received from Catherine Laurent; Director of Public Works dated November 17, 2016 relative to the NPDES MS4 Permitting Assistance. The Town of Mashpee is required to submit a permit annually with the EPA and MA DEP through the National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Program.

New requirements for the permit were issued by the EPA. A new General Permit necessitates the development of a Stormwater Management Program to address six minimum measures and the implementation thereof over a five-year period. Proposals were received for this mandate. A contract was awarded to Tighe & Bond, Inc. for the low bid quote of \$19,225.

The memorandum to the Board of Selectman was for informational purposes. There was no action required.

Notice of Liquor License Suspension at Asia Palace, Alcoholic Beverages Control Commission:

At a Hearing held on November 15, 2016, the Alcoholic Beverages Control Commission (ABCC) has found that Mashpee Oriental, Inc. d/b/a Asia Palace has violated their permit by permitting possession of an alcoholic beverage by a person under the age of twenty-one. Suspension of the license was proposed.

With respect to this regard, late filed notice was received from the ABCC dated November 28, 2016 accepting the Offer of Compromise from Mashpee Oriental, Inc. d/b/a Asia Palace in Lieu of Suspension, the amount of \$610.74.

There was no action required by the Board of Selectmen.

The New Public Records Law, Technical Requirements and Practical Implications, KP Law, P.C. Government Information and Access Group:

The new Public Records Law was recently reviewed at the last Cape Selectmen's Meeting. To adhere to the new requirements, the Board of Selectmen recently appointed the Town Clerk as the Records Access Officer, and Margaret Santos as the Alternate Records Access Officer in accordance with 6(a) of the law which takes effect on January 1, 2017.

It was recommended that a separate Records Access Officer be appointed for the Police and Schools. It was agreed this matter would be reviewed with the respective departments.

Board of Selectmen
Minutes
November 28, 2016

OLD BUSINESS

Review and adoption of Ambulance Billing Policy 053:

As requested by the Board of Selectmen, the Ambulance Billing Policy was further defined with input from the Assistant Town Manager, the Financial Team and Fire Chief. With the Board's approval, the revised policy will take effect on this date.

Motion made by Selectman O'Hara to adopt Ambulance Billing Policy 053 effective November 28, 2016.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Selectman Cotton, yes

It was noted the Board of Selectmen at their November 14, 2016 meeting adopted the new fee structure for Ambulance Transports.

NEW BUSINESS

Review and adoption of Investment Policy 067:

Craig Mayen, Treasurer/Tax Collector was in attendance to recommend the Board adopted Investment Policy 067 relative to the investment of general funds, special revenue funds, and capital project funds. Mr. Mayen indicated this practice is recommended by the Town Auditors and by Standard and Poor's. There are no changes to the current objectives and the processes that are presently being adhered to by the Town of Mashpee. Adoption of this policy will formalize the process and strengthen the Town's review by the bond rating agencies.

Motion made by Selectman Sherman to adopt Investment Policy 067 as presented.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Selectman Cotton, yes

Board of Selectmen
Minutes
November 28, 2016

Acceptance of resignation from the Planning & Construction Committee, Irving Goldberg:

Correspondence was received from Irving Goldberg dated November 22, 2016 resigning from the Planning & Construction Committee.

Motion made by Selectman Sherman to accept the resignation of Irving Goldberg from the Planning & Construction Committee sending a letter of appreciation to Mr. Goldberg for his dedicated service to the Town of Mashpee.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

**Selectman Gottlieb, yes
Selectman Sherman, yes**

**Selectman O'Hara, yes
Opposed, none**

Selectman Cotton, yes

It was agreed the vacancy would be duly advertised.

Discussion of attendants at Town boat ramps:

The Board of Selectmen reviewed communication received from Town Manager Rodney C. Collins dated November 22, 2016 relative to a proposed change to the operations of the Town boat ramp landings. It is the recommendation of the Town Manager to provide seasonal and summer staffing on weekends and holidays to improve upon the launching and removal of boats at the following ramp locations; Ockway Bay, Great River and Mashpee Neck.

Currently, there are restricted and designated parking areas at the three Town-owned boat landings. A Town resident with a required sticker (Recreation, Transfer Station and/or Beach Sticker) would suffice for the permit allowing them to park in areas closer to the boat ramps. Non-residents will be charged a fee to use the ramps. A fee of \$7 would be imposed for a Massachusetts resident, and a \$15 fee would be required for a non-Massachusetts resident. Fees shall be waived for military personnel and Wampanoag Tribal members with proper identification.

Two summer staff/seasonal employees would be staffed at the boat landing from mid to late June to Labor Day on weekends and holidays compensated by the Recreation Department operating budget.

It was noted this practice is followed at South Cape Beach. Discussion followed with regards to the use these facilities and fees if applicable for non-motorized activities such as kayaking and canoes. The possibility of managing this type of practice at John's Pond which is a state run boat ramp was considered. The Mashpee-Wakeby Pond is successfully managed in a similar approach.

It was agreed the Board of Selectmen would further review this matter, including applicable fees at their next meeting.

Board of Selectmen
Minutes
November 28, 2016

Proposed closing of Town Hall on Friday, December 16, 2016:

Last year, the Town Hall was successfully closed to the public for the purpose of clean-up and reorganization. Town Manager Rodney C. Collins recommended the Board support this endeavor this year and consider continuing this practice on a yearly basis.

Town Manager Collins indicated the closure provided employees with the opportunity to purge records and reorganize their office space. A closure day to the public would also support a staff meeting or a professional development session. In accordance with contract obligations, all employees are required to work. The proposed closure date is Friday, December 16, 2016. The closure would be duly advertised in advance for public notice.

Motion made by Selectman Sherman to approve the request to close Town Hall to the general public on Friday, December 16, 2016 for the purpose of clean-up and reorganization as referenced.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Selectman Cotton, yes

LIAISON REPORTS

Special Events: The annual Holiday Tree lighting will be held at the Community Park on December 3, 2016 at 5:30 p.m. Santa will be present for the official tree lighting at 6:00 p.m.

Selectmen Office Hours: Selectman Gottlieb will be available on a monthly basis beginning on December 6, 2016 from 2:00 p.m. to 3:00 p.m. for conversation in the Waquoit Meeting Room of the Mashpee Town Hall.

ADJOURNMENT

Motion made by Selectman Sherman to adjourn at 8:42 p.m.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Selectman Cotton, yes

Board of Selectmen
Minutes
November 28, 2016

Motion made by Mr. Schmidt to adjourn at 8:42 p.m.

Motion seconded by Mr. McGee.

VOTE: Unanimous. 4-0.

Roll Call Vote:

Mr. Myers, yes

Mr. Schmidt, yes

Mr. Santos, yes

Mr. McGee, yes

Respectfully submitted,

Kathleen M. Soares
Secretary to the Board of Selectmen